

### JD Format

BOB Financial Solutions Limited (BFSL, formerly known as BOBCARDS Ltd.) is a wholly owned subsidiary of Bank of Baroda and a Non-Deposit Accepting Non-Banking Finance Company (NBFC). BFSL was established in the year 1994 to cater to the need of rapidly growing credit card industry in a focused manner. BFSL is one among the pioneers in Indian card market and was the first nonbanking company in India to issue credit cards.

The Company's core business is credit card issuance.

<b>Position</b>	Senior Officer/ Officer – Card Operations
<b>Role &amp; Responsibilities</b>	<p><b>Key highlights of the role are listed below (purely indicative and not limiting):</b></p> <p>This position would include the mentioned set of responsibilities but not limited to:</p> <ol style="list-style-type: none"> <li>1) Pre-EMI Conversion and Cashback Process</li> <li>2) Cash back Processing</li> <li>3) MIS Management</li> </ol>
<b>Job specific skills</b>	<p><b>Applicants should possess the following attributes:</b></p> <ul style="list-style-type: none"> <li>• Collaborative and a team player &amp; should be fast learner</li> <li>• Knowledge of Payment Card Industry.</li> <li>• Should possess good knowledge in Excel</li> <li>• Knowledge of Pre-Post EMI processes.</li> </ul>
<b>Educational Qualifications</b>	<ul style="list-style-type: none"> <li>• Graduate (any stream)</li> </ul>
<b>Minimum Experience</b>	<ul style="list-style-type: none"> <li>• 1+</li> </ul>
<b>Location of posting</b>	<ul style="list-style-type: none"> <li>• <b>Mumbai</b></li> </ul>
<b>Maximum Age on the last date of application</b>	<ul style="list-style-type: none"> <li>• 45 Years</li> </ul>
<b>Email to be sent to</b>	<a href="mailto:careers@bobfinancial.com">careers@bobfinancial.com</a> with subject as "Senior Officer/ Officer – Card Operations"
<b>Website</b>	<a href="http://www.bobfinancial.com">www.bobfinancial.com</a>
<b>Other Terms</b>	<ul style="list-style-type: none"> <li>• It may please be noted that company is not bound to call all the applicants for interview. Only shortlisted candidates will be called for selection procedure.</li> <li>• Canvassing, in any form, will result in disqualification of candidature.</li> <li>• In case of any modification in advertisement shall be updated only in Website.</li> <li>• The above recruitment may be scrapped at any stage of recruitment process without assigning any reasons.</li> </ul>

	<ul style="list-style-type: none"><li>• Company may conduct background checks/CIBIL check at any stage of process and also call for current compensation detail/qualification documents/past employment proofs for conclusion of recruitment process.</li></ul>
<b>Last Date for application</b>	4 <sup>th</sup> August 2023